

Agenda

Trustee Meeting of the Salt Spring Island Fire Protection District

Meeting will be held as follows:

Date: October 17, 2016

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
 - 2.1 Receive and Accept the Minutes of the “Town Hall” meeting held September 19, 2016
 - 2.2 Received and Accept the Minutes of the meeting held September 19, 2016
 - 2.3 Receive and Accept the Minutes of the In-camera meeting held September 19, 2016
 - 2.4 Receive and Accept the Minutes of the Special meeting held September 26, 2016
 - 2.5 Receive and Accept the Minutes of the In-camera meeting held September 26, 2016
 - 2.6
3. Committee Reports
 - 3.1. Facilities & Physical Plant
 - 3.1.1. Receive the draft minutes of the Facilities & Physical Plant Committee meeting held October 6, 2016 (no recommendations)
 - 3.2. Finance & Audit
 - 3.2.1. Receive the draft minutes of the Finance Committee meeting held October 5, 2016 (3 recommendations)
 - 3.2.1.1. Receive the draft Budget Report period ending July 31, 2016
 - 3.2.1.2. Receive the draft Budget Report period ending August 31, 2016
 - 3.2.1.3. Proposed RFP for Audit Services
 - 3.2.1.4.
 - 3.3. Human Resources & Legal
 - 3.3.1. Receive the draft minutes of the Human Resources Committee meeting held October 12, 2016 (no recommendations)
 - 3.3.2. Receive the draft minutes of the Human Resources Committee In-camera meeting held October 12, 2016 (3 recommendations)
 - 3.4. Marketing & Communications none
 - 3.5. Occupational Health & Safety Committee
 - 3.5.1 Receive the draft minutes of the OH&S Committee meeting held September 22, 2016 (no recommendations)
 - 3.6. Strategic Planning & Policy Development none
4. Correspondence
 - 4.1. Salt Spring Fire Rescue Foundation (2016 1004) – funding proposals
 - 4.2. North Salt Spring Waterworks (2016 1006) – raising Duck Creek weir
 - 4.3. Acting Chief George (2016 1013) – Joint Consultation Committee
 - 4.4.

5. Acting Fire Chief's Report
 - 5.1. For month of September 2016
6. Salt Spring Firefighters' Association Report
7. Old Business
 - 7.1 Indemnification Bylaw
 - 7.2 Decontamination Chambers – infrared saunas
 - 7.3 CRD use of Hall #3 for Emergency Response radio room (FPP)
 - 7.4 Discuss recommendation regarding proposed Public Involvement Policy (MC)
 - 7.5 Receive approved “Asset Disposal” Policy
 - 7.6 Update regarding Ganges Fire Hall Training Room flooring (OH&S/F&PP)
 - 7.7 Receive approved “Public Members on Board Committees” Policy
 - 7.8 Discuss recommendation regarding proposed Election Procedures Policy (SP&PD)
 - 7.9 Update regarding drafting Fire Inspections Policy Statement (AC George)
 - 7.10
8. Bylaws
 - 8.1 Introduce and consider proposed Bylaw No. 131 CWRRF withdrawal (FR)
 - 8.2 Introduce and consider proposed Bylaw No. 132 Fire Service Level (AC George)
 - 8.3 Introduce and consider proposed Bylaw No. 133 Meeting Procedures Bylaw (SP&PD)
 - 8.4
9. New Business
 - 9.1 Discuss the desirability of formulating a “Live Fire Training” policy
 - 9.2 Introduce and consider proposed RFP for Audit Service (FR)
 - 9.3 Regarding Bullying & Harassment Policy reconsider requirement that trustees and volunteers acknowledge receipt of policy. (FR)
 - 9.4 Proposed capital purchase “fire simulation screen” (AC George)
 - 9.5 Labour Relations Code – Joint Consultation Committee (AC George)
 - 9.6 Discuss the desirability of formulating a “Donations” and “Official Receipts” policy
 - 9.7 Possible Plebiscite
 - 9.8
10. Delegations
11. In-camera session to discuss Human Resources matters and contracts
12. Adjournment